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File No.Z15025/108/2017/DIR/CGHS



Z.15025/108/2017/DIR/CGHS/EHS
Government of India
Ministry of Health & Family Welfare
Department of Health & Family Welfare
EHS Section

Nirman Bhawan, New Delhi
Dated the January, 2018

OFFICE MEMORANDUM

Sub: Online transfer of CGHS Cards of serving employees on transfer from one CGHS Covered City to another CGHS Covered City – Reg.

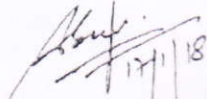
With reference to the above mentioned subject the undersigned is directed to state that this Ministry has been receiving representations for allowing online transfer of same CGHS cards of serving employees of Central Government on transfer from one CGHS City to another CGHS City. The matter has been reviewed and it has now been decided, in supersession of the earlier orders in this regard, to allow online transfer of same CGHS cards of serving employees of Central Government on transfer from one CGHS City to another CGHS City as per the details given under:

- i) Serving employees on transfer from one CGHS City to another CGHS City shall submit an application to the Additional Director of CGHS City (forwarded by the Ministry /Department from where he /she is being transferred) along with copy of the transfer / relieving order for transfer of CGHS Cards to another CGHS City with an undertaking that he shall be residing in the new City in a CGHS covered area.
- ii) Addl. Director, CGHS of City shall transfer the card online and shall issue an acknowledgement slip to the serving employee. CGHS Plastic cards shall be retained by the serving employee.
- iii) Serving employee in the new CGHS City submits an application duly forwarded by his /her Ministry /Department/ Office, certifying that CGHS contribution is being deducted, to the Additional Director of new CGHS City for acceptance of the transit CGHS Cards to the data base of new City and allocation of a CGHS Wellness Centre in new CGHS City along with proof of residence for residing in a CGHS covered area. Additional Director, CGHS in the new City shall accept the cards in new City after


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verification of the residential address. If the area is not covered under CGHS, the card shall remain inoperable until it is accepted by the Addl. Director, CGHS.

- iv) It is also brought to the attention of all Ministries and Departments that they are responsible for surrender of CGHS cards issued to Serving Employees, when they are transferred to a non-CGHS Covered City.
2. These orders shall supersede all the earlier instructions issued on the subject and will be in effect from the date of its issue.


[Dharminder Singh]
Under Secretary to Government of India
Tel- 011-2306 2666

To

No.CGHS/JPR/3-1/2018(Admn.)/ **22905-23905** Dated: 25.1.2018
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All the Central Govt. Offices situated at Jaipur.


ADDITIONAL DIRECTOR,
C.G.H.S., JAIPUR.

- 12) Office of the Comptroller & Auditor General of India, New Delhi
- 13) Director, Department of Pension & Pensioners Welfare, Lok Nayak Bhawan, Khan Market, New Delhi
- 14) PPS to Secretary (H&FW)/Secretary (AYUSH)/Secretary (HR)/Secretary (AIDS Control), Ministry of Health & Family Welfare
- 15) PPS to DGHS/AS&DG (CGHS)/AS&FA/AS&MD, NRHM/AS(H), MoHFW, New Delhi
- 16) MS Section, MoHFW, Nirman Bhawan, New Delhi
- 17) MG-II Section, Dte.GHS, Nirman Bhawan, New Delhi
- 18) Hospital Empanelment Cell, CGHS, MoHFW, Nirman Bhawan, New Delhi
- 19) CGHS-I/II/III/IV, Dte. Gen of CGHS, MoHFW, Nirman Bhawan, New Delhi
- 20) Estt.I/Estt.II/Estt.III/Estt.IV Section, MoHFW, Nirman Bhawan, New Delhi
- 21) Admn.I/Admn.II Section, Dte.GHS, MoHFW, Nirman Bhawan, New Delhi
- 22) Integrated Finance Division, MoHFW, Nirman Bhawan, New Delhi
- 23) All Officers/Sections/Desks in the Ministry
- 24) Deputy Secretary (Civil Service News), Department of Personnel & Training, 5th Floor, Sardar Patel Bhawan, New Delhi
- 25) Shri Umraomal Purohit, Secretary, Staff Side, 13-C, Ferozshah Road, New Delhi
- 26) All Staff Side Members of National Council (JCM)